

Atamis e-sourcing system privacy notice

This privacy notice explains how Defra processes your personal data when you use Atamis the Defra eCommerce System.

Who collects your personal data

Department for Environment, Food and Rural Affairs (Defra) is the controller for the personal data we collect:

- Department for Environment, Food and Rural Affairs
- Seacole Building
- 2 Marsham Street
- London
- SW1P 4DF

If you need further information about how Defra uses your personal data and your associated rights you can contact the Defra data protection manager at data.protection@defra.gov.uk or at the above address.

The data protection officer for Defra is responsible for checking that Defra complies with legislation. You can contact them at DefraGroupDataProtectionOfficer@defra.gov.uk or at the above address.

What personal data we collect and how it is used

Depending on the information you submit to Atamis to support your procurement activity, Defra may process a number of categories of personal data including:

- Name
- Contact details
- Date of birth
- Telephone/Mobile number
- Email address
- IP address
- Age
- Gender and/or sex

We may also process special categories of personal data including:

- Ethnic origin
- Politics
- Religion
- Trade union membership
- Genetics
- Biometrics

- Health
- Sex life or Sexual orientation

Your personal information will be used to process your procurement activity.

How your personal data has been obtained, if from a third party

If you have received this Privacy Notice from a person who is a Registered User, or their employer, your personal data may be uploaded to Atamis by the Registered User or one of their colleagues. You must ask the Registered User for details about what personal data they intend to upload to Atamis for use as part of the Services. The Registered User can explain to you what Atamis is and what the Services are.

Lawful basis for processing your personal data

The lawful basis for processing the personal data is that it is necessary for the performance of a task carried out in the public interest under common law and the implied powers of a Government Department to process financial information.

The processing is also necessary under the legal obligations in the Public Contracts Regulation 2015 -

<https://www.legislation.gov.uk/uksi/2015/102/contents/made>

Consent to process your personal data

The processing of your personal data is not based on consent. You cannot withdraw it.

Who we share your personal data with

Defra may share the personal data collected under this privacy notice with the Cabinet Office, to comply with transparency agenda.

Defra respects your personal privacy when responding to access to information requests. We only share information when necessary to meet the statutory requirements of the Environmental Information Regulations 2004 and the Freedom of Information Act 2000.

How long Defra holds personal data

Defra will keep your personal data for 6 years after the contract has expired. Special contracts executed under seal (deeds) must be retained for 12 years after the expiry of the contract.

What happens if you do not provide the personal data

If you do not provide the personal data you may not be able to conduct procurement activity with Defra or it may impact your procurement activity.

Use of automated decision-making or profiling

The personal data you provide is not used for:

- automated decision making (making a decision by automated means without any human involvement)
- profiling (automated processing of personal data to evaluate certain things about an individual)

Transfer of your personal data outside of the UK

Defra will only transfer your personal data to another country that is deemed adequate for data protection purposes.

Your rights

Find out about your [individual rights](#) under the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018 (DPA 2018).

Complaints

You have the right to [make a complaint](#) to the Information Commissioner's Office at any time.

Defra's personal information charter

Defra's [personal information charter](#) explains more about your rights over your personal data.